

**CIVILIAN POLICE OVERSIGHT ADVISORY BOARD
POLICY AND PROCEDURE REVIEW SUBCOMMITTEE**

Eduardo Budanauro, *Chair*

Zander Bolyantaz, *Member*

Diane McDermott, *CPOA Executive Director*

Ali Abbasi, *CPOA Deputy Director*

**Thursday, May 7, 2026, at 3 p.m.
City Hall Annex, 501 Tijeras NW, Suite 2E
CPOA Conference Room**

Minutes

Members Present: *Eduardo Budanaruo, Zander Bolyantaz*

Members Absent: *None.*

Others Present: *Diane McDermott, CPOA Executive Director, Ali Abbasi, CPOA Deputy Director, Valerie Barela, CPOA Senior Administrative Assistant, Katrina Sigala, CPOA Executive Assistant, Gabriel Remer, CPOA Policy Analyst, Cameron Johnson, CPOA Data Analyst, Olubiyi (Ty) Omotayo, Contract Compliance Officer*

- I. Welcome and Call to Order.** Chair Budanauro called the Policy and Procedure Review Subcommittee meeting to order at approximately 3:00 p.m.
- II. Approval of the Agenda**
 - a. Motion.** A motion was made by Chair Budanauro to approve the agenda. Member Bolyantaz seconded the motion. The motion passed.
- III. Public Comment**
 - a.** None.
- IV. Approval of Minutes from April 2, 2026**
 - a. Motion.** A motion was made by Member Bolyantaz to approve the minutes as written. Chair Budanaruo seconded the motion. The motion passed.

- V. **APD Policy-Related Activities/Discussion Items:**
- a. **PPRB Drafts Awaiting CPOAB Comment**
1. **SOP 1-56 Horse Mounted Unit**
 - i. There were no policy recommendations for SOP 1-56.
 2. **SOP 1-62 Internal Affairs Professional Standards Division**
 - i. There were no policy recommendations for SOP 1-62.
 3. **SOP 1-65 Metropolitan Court Protection**
 - i. There were no policy recommendations for SOP 1-65.
 4. **SOP 2-3 Firearms and Ammunition Authorization**
 - i. There were no policy recommendations for SOP 2-3.
 5. **SOP 2-15 Small Unmanned Aircraft Systems (SUAS) Operations**
 - i. There were no policy recommendations for SOP 2-15.
 6. **SOP 2-38 Daily Staffing and Briefings**
 - i. There were no policy recommendations for SOP 2-38.
 7. **SOP 2-43 Roadblocks and Checkpoints**
 - i. There were no policy recommendations for SOP 2-43.
 8. **SOP 2-48 Towing Services**
 - i. There were no policy recommendations for SOP 2-48.
 9. **SOP 2-51 Safe Driver Award Program**
 - i. There were no policy recommendations for SOP 2-51.
 10. **SOP 2-59 Extreme Risk Firearm Protection Order**
 - i. There were no policy recommendations for SOP 2-59.
 11. **SOP 2-69 Informants**
 - i. There were no policy recommendations for SOP 2-69.
 12. **SOP 2-92 Crimes Against Children Investigations**
 - i. There were no policy recommendations for SOP 2-92.
 13. **SOP 2-104 Civil Disputes**
 - i. There were no policy recommendations for SOP 2-104.
 14. **SOP 3-30 Line Inspection Process**
 - i. There were no policy recommendations for SOP 3-30.
 15. **SOP 3-44 Review of Completed Administrative Investigation Cases**
 - i. There were no policy recommendations for SOP 3-44.
 16. **SOP 3-47 Acceptance of Disciplinary Action and Right to Appeal**
 - i. There were no policy recommendations or discussions regarding SOP 3-47.
 17. **SOP 3-51 Department Orders**
 - i. There were no policy recommendations or discussions regarding SOP 3-51.

b. Off-Cycle

1. SOP 2-16

- i. Gabe Remer provided information related to SOP 2-16, noting that the policy review stemmed from a nonconurrence memo the CPOA received from the APD. The subcommittee and CPOA staff discussed process recommendations for auditing measures or data tracking to enhance supervisors' review of subordinate reports for adequate documentation. The Subcommittee will continue discussions on the process recommendations at the next scheduled Policy and Procedure meeting on June 4, 2026.

c. APD Response to Policy Recommendations [Standing Item]

- i. Gabe Remer provided information on the responses he received from APD regarding general policies for SOP 1-11, noting that APD did not concur with the CPOAB recommendations; SOP 2-7, noting that APD concurred with the CPOAB recommendations; and the USE of Force Policy recommendations for SOP 2-52, SOP 2-54, and SOP 2-55.

d. CPC Policy Recommendations [Standing Item]

- i. None.

VI. Other Business

- a. None.

VII. Next Meeting Thursday, June 4, 2026, at 3 pm.

VIII. Adjournment

- a. The meeting was adjourned at approximately 4:02 p.m.

APPROVED:

Eduardo Budanauro, Chair
Policy & Procedure Review Subcommittee

Date

CC: Isaac Padilla, City Council Staff
Ethan Watson, City Clerk
Klarissa Pena, City Council President (via email)

Minutes drafted and submitted by:
Valerie Barela, Senior Administrative Assistant

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